



**American Loggers Council Summer Board of Directors Meeting  
Draft Itinerary**



**Event:** American Loggers Council Summer Board of Directors Meeting

**Dates:** July 25-27, 2019

**Place:** Embassy Suites by Hilton – Portland Airport

**(Plan to arrive by 5:00 PDT, Thursday, July 25, 2019)**

**Hotel Accommodations:**

Embassy Suites by Hilton – Portland Airport

Group Name: **Daimler Trucks**

Group Rate: \$209.00 per night

Check in 3:00 pm – Check out 11:00 am

**To Make Reservations:** Individuals **Call in** **Phone number:** 1-503-460-3000 Refer to the Group name **Daimler Trucks.**

**Directly online** by clicking:

[https://embassysuites.hilton.com/en/es/groups/personalized/P/PDXESES-ALC-20190725/index.ihtml?WT.mc\\_id=POG](https://embassysuites.hilton.com/en/es/groups/personalized/P/PDXESES-ALC-20190725/index.ihtml?WT.mc_id=POG)

**Hilton website** at [www.hilton.com](http://www.hilton.com) and enter Group Block Code **ALC**

**Cut-off date for Group room rates is June 25, 2019.** After that date, rooms will be available on a as available basis at prevailing rates. Group rates will be honored for three days before group arrival and three days after group departure based on availability.

**Cancellation Policy:** Must be made 48 hours prior to arrival date or subject to a cancellation fee of One (1) night room and tax

- Please note if you are flying into Portland International Airport (PDX), you will be arriving and departing on Pacific Daylight Savings Time. Please book your flights accordingly.**

**Transportation:** There is hotel transportation via shuttle service from the airport to the hotel. Upon arrival at hotel, transportation will be provided for tours of Western Star facilities and back to hotel.

**Draft Itinerary - Please check back as we develop plans with Western Star**

**Itinerary:**

**Thursday, July 27, 2017**

5:00 PM – 6:00 PM (CDT)	Meet and Greet at ? TBD
6:00 PM – 7:00 PM	Reception TBD?
7:00 PM – 8:00 PM	Dinner TBD?
8:15 PM	Depart for hotel

**Friday, July 28, 2017**

**Friday itinerary subject to change based on timing and safety considerations**

7:00 AM - 7:45 AM (CDT) Manager’s Breakfast at hotel

8:00 AM - 8:15 AM (CDT) Depart hotel

Arrive Daimler/Western Star facility

Itinerary to be determined by Western Star hosts

Reception?

Dinner?

**Saturday, July 29, 2017**

7:00 AM - 7:45 AM (PDT)	Group Breakfast provided at the Hotel by ALC
8:00 AM – 12:00 PM	Summer Board of Directors Meeting
12:00 PM	Adjourn

**All events to be over by 12:00 PM CDT on Saturday to accommodate afternoon flights.**

**Factory Safety and Tour Guidelines**

- All visitors are required to wear personal protective equipment (PPE) when touring the factory.?
- Cameras ARE/NOT allowed on the factory floor, No tobacco is permitted on the property

Note: Western Star/Daimler will provide safety glasses, bump caps, ear plugs and shoe toe caps if required

**Dress Code:**

For tours?

For reception/dinner



**Summer Board of Directors Meeting**

**July 25-27, 2019**

**Embassy Suites Hotel – Portland Airport**

**Registration Form**

**Please check the appropriate space below and list the names of the attendees that you are including on this registration form. Return form back to the ALC office by no later than July 14, 2017.**

\_\_\_\_\_ - I/We will be attending the reception and dinner on Thursday, July 25<sup>th</sup>

\_\_\_\_\_ - I/We will be attending the Plant tour/and discussions on Friday, July 26

\_\_\_\_\_ - I/We will be attending the reception and dinner on Friday, July 26<sup>th</sup>

\_\_\_\_\_ - I/We will be attending the breakfast at 7:00 AM on Saturday July 27<sup>th</sup> at the hotel.

\_\_\_\_\_ - I/We will be attending the ALC Board of Directors meeting on Saturday, July 27<sup>th</sup> at the Embassy Suites Hotel

**Name of person(s) attending:**

**First Name:**

**Last Name:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Please list all that will be attending and return this form back to the ALC office by no later than June 25, 2019 at: Fax: 409-625-0207; Mail: P.O. Box 966, Hemphill, TX 75948; e-mail:**

**[americanlogger@aol.com](mailto:americanlogger@aol.com).**